

**HULMEVILLE BOROUGH COUNCIL
Work Session Meeting Minutes
January 15, 2013**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's Present: Thomas Wheeler, President, Raymond Johnson, Vice-President, Nick Lodise, Dan Mandolesi and Mayor Harris

Councilmember's Absent: Judy Coleman, Debbie Mahon and Dale Walton

Other's in Attendance: Solicitor Robert DeBias, Fire Marshall William Wheeler and Secretary Patricia Boyle.

Guests in Attendance: Peter Place with Lopez, Teodosio & Larkin, LLC

Call to Order: Mr. Wheeler called the meeting to order at 7:35pm; all those present joined in the Pledge of Allegiance.

Auditor Report: Mr. Place distributed copies of and reviewed the Financial Statements for the year ending August 31, 2012 as it relates to the Water & Sewer Authority. Mr. DeBias recommended amending page 7 to reflect that the lease agreement "shall continue in full force and effect until terminated by either party." Mr. Place recommended a segregation of duties for the clerk. Rather than having payments mailed to the clerk's home and having the clerk making the deposits; it was recommended that all payments be mailed to the Borough Hall with the Treasurer making the deposits. It was also recommended by Mr. Place that the Borough adopt a policy to place liens on accounts when the delinquent balance is over \$500.00 and over 180 days outstanding.

Solicitor Report:

- Mr. DeBias noted that he has been asked by the Water & Sewer Clerk to file 12 liens.

Fire Marshall Report:

- Mr. Wheeler noted that he, Mr. Mandolesi and Mr. Lodise did an inspection of the Borough Hall emergency lights and alarms. Mr. Mandolesi will meet with the Building Committee to discuss contacting an electrician to make some needed repairs within the Borough Hall as well as to install outside lights facing the playground and police department.

Borough Property:

- Mr. Mandolesi noted that Mr. Hirko has made his last rent payment and returned the keys to the 114 Trenton Ave. property. However, the Coke machine is still at the property.

New Business:

There was discussion about the Miehle property and the possibility that Mr. Kiss may purchase the property. Questions were raised as to whether the Miehle property is considered a wetland.

There being no further business the meeting was adjourned at 9:15; motion made by Mr. Lodise seconded by Mr. Mandolesi.

Respectfully Submitted

Tricia Boyle
Hulmeville Borough Secretary